

TELEPHONE COACHING

CONTRACT AND POLICIES

FORMAT: Calls are initiated and paid by me. Sessions are 45 minutes to one hour in length and are provided each week for 3 weeks on a regular agreed upon day and time, utilizing the 4th week for integration. I offer supplemental support via e-mail if desired. For optimal benefits I recommend a 3-month commitment to begin.

COST: \$300 per month payable by check or money order in full and due before the first session. (An initial 30 minute exploratory session is offered free of charge.) In the future, Pay Pal will be offered as a payment option.

CANCELLATION: Sessions may be rescheduled if I am notified at least 24 hours in advance, otherwise that session is forfeited. In case of a genuine emergency, I will waive the advance notice requirement.

I am available to discuss any questions you may have about the field of coaching as well as any questions you may have about my experience, training, and education.

I have read and understood these policies and agree to enter into a Coaching Relationship with Susan Champagne, MA.

Name: Print

Date:

Signature

Return Contract & Send Check Payable To: Susan Champagne

5845 College Avenue Suite 1

Oakland, California 94618